



New Criteria for Posting Interpreter Training Programs to the
IMIA Interpreter Training Directory
(Effective Date is 04/01/2018)

February 23, 2018

We received requests from both interpreters and interpreter training organizations requesting that the IMIA re-post interpreter training programs again at the IMIA training directory, and while it is in the mission of the IMIA to promote the industry and avail training resources everywhere for all, we acknowledge that our old training directory had some obsolete postings and few unwarranted claims made by some organizations regarding the validity and standing of their interpreter training programs in the field.

With that in mind, the IMIA Education Committee considered all factors and consulted with the IMIA Board of Directors, and we are pleased to announce the following new criteria for listing interpreter training programs in the **“IMIA Interpreter Training Directory.”**

Interpreter training programs’ trainers/instructors who wish to list their +40-hour interpreter training programs in the **“IMIA Interpreter Training Directory”** must provide the following:

- 1) Proof of the program trainer/instructor national certification: NBCMI, CCHI, RID or ATA. (This requirement can be waived with a proven minimum of 1-year training/instructing record.)
- 2) Proof of the program trainer/instructor education: A minimum of 2-year college degree from the USA or any foreign country accredited education institution.
- 3) Current resume including present and past training/instructing experiences.
- 4) List of training/instructing events in the past one (1) year period prior to application. Please provide:
 - Interpreter training program name
 - Interpreter training program description
 - Interpreter training program chapters/modules
 - Interpreter training program length (40 hours, for example)
 - Interpreter training program mode of delivery (onsite, online, or hybrid)
 - Interpreter training program URL (if applicable)
 - Instruction language (English or Spanish, for example)
 - Name(s) of interpreter training program trainer(s)/instructor(s)
 - Name of the organization offering the interpreter training program
 - City & state of the organization offering the interpreter training program
 - Contact name, title, and email of the organization offering the interpreter training program
 - Sample certificate of completion of the interpreter training program

The IMIA will approve interpreter training programs based on merits and credentials submitted in accordance with all criteria listed above. Having an interpreter training program listed in the **“IMIA Interpreter Training Directory”** adds national exposure and endorsement, and we take this responsibility seriously by vetting all submitted credentials.

The application fee is \$200, and once approved, an interpreter training program will be listed in the “**IMIA Interpreter Training Directory**” for a 2-year period.

Please feel free to contact us at info@imiaweb.org or education@imiaweb.org

Thank you

IMIA Education Committee